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EAST SURREY SHADOW AUTHORITY

EXECUTIVE FORWARD PLAN

NOTICE OF DECISIONS

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England)

Regulations 2012

11 SEPTEMBER 2026 TO 31 MARCH 2027

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Notice is hereby given of: key decisions (as defined within East Surrey Shadow Authority's Constitution) that will be taken by the Executive (or other decision maker) confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part). A notice / agenda together with reports and supporting documents for each meeting will be published at least five working days (and in some instances sooner) before the date of the meeting. In order to enquire about documents availability and subject to any restriction on their disclosure, copies may be requested at Civic Centre, High Street, Esher, Surrey, KT10 9SD

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated (as 'Fully Exempt' or 'Part Exempt' on an item on this plan scheduled to be heard at that meeting), part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The likely reason for exemption is denoted on the plan by the number of the relevant paragraph from the Act.

See overleaf for the relevant paragraphs. If you disagree with why a report is to be considered in private, you can tell us why by emailing Tracey Hulse, Principal Committee and Member Services Officer in the Democratic Services Team at thulse@elmbridge.gov.uk. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

This notice supersedes all previous notices.

Confidential or Exempt ('Part 2') decisions will be taken in a meeting from which the public will be excluded (for the whole or part of the meeting)

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East Surrey Executive Forward Plan

Date	Title	Item Summary	Key Decision? (Y/N)	Portfolio Holder	Exempt information (open / exempt)	Contact Officer	Consultation Arrangements/ Overview & Scrutiny	New or Moved Item
East Surrey Shadow Authority Executive – 14 September								
14 September 2026	(1) Agreement under Section 16 of the Local Government and Public Involvement in Health Act 2007	To outline the purpose of the section 16 agreement and the proposed approach for the development of the section 16 agreement and Inter-Authority Agreement(s) between the East Surrey Council and West Surrey Council.	Y	Councillor Steve Wotton – Leader of the Council	Open	Lead: Terence Herbert, SRO Author(s): Nathalie Boateng (Surrey Heath); Amanda Scally (Surrey County Council)	Overview and Scrutiny to consider on 9 September 2026	New
14 September 2026	(2) HQ & Civic Options appraisal	Approval of preferred HQ and Civic locations for East Surrey, including any interim arrangements required for Day 1 operation.	Y	Councillor Steve Wotton – Leader of the Council	Open	Lead: Adam Chalmers, head of paid service Author(s): Diane Wilding (Surrey County Council)	Overview and Scrutiny to consider on 9 September 2026	New

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14 September 2026	(3) Implementation Programme Update	To provide an update to the Shadow Executive on the Implementation Plan as part of regular reporting on the status of the LGR programme in Surrey.	N	Councillor Steve Wotton – Leader of the Council	Open	Lead: Terence Herbert, SRO Author(s): Nicola Kilvington (Surrey County Council)	Overview and Scrutiny to consider on 9 September 2026	New
14 September 2026	(4) Service Configuration Update	To provide an update on Service Configurations for vesting day	Y	Councillor Steve Wotton – Leader of the Council	Open	Lead: Terence Herbert, SRO Author(s): Nicola Kilvington (Surrey County Council)	Overview and Scrutiny to consider on 9 September 2026	New
14 September 2026	(5) Community Governance Review	Shadow Executive to consider the remaining Community Governance Review outcome reports from Sovereign authorities.	Y	Councillor Abhiram Magesh – Portfolio Holder for Leisure, Culture and Communities	Open	Lead: Daneil Bainbridge, Interim Monitoring Officer, Author(s): Arabella Davies (Mole Valley)	Overview and Scrutiny to consider on 9 September 2026	New
14 September 2026	(6) East Surrey Corporate Strategy	For East Surrey Shadow Executive to approve the East	Y	Councillor Steve Wotton	Open	Lead: Adam Chalmers, Head of Paid	Overview and Scrutiny to consider on 9	New

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		Surrey Corporate Strategy		– Leader of the Council		Service, Jackie King (Epsom and Ewell) Author(s): Camilla Bertoncin (Surrey County Council); Jane Nottage (Mole Valley); Luke Harvey (Guildford and Waverley); Giuseppina Valenza (Tandridge); James Glover (Surrey County Council)	September 2026	
14 September 2026	(7) Charter Trustees	Decision by Shadow Authorities on what to recommend to the Minister regarding Charter Trustee / Borough status post vesting day	Y	Councillor Abhiram Magesh – Portfolio Holder for Leisure, Culture and Communities	Open	Lead: Daniel Bainbridge, Interim Monitoring Officer Author(s): Piero Ionta (Epsom and Ewell)		New

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14 September 2026	(8) Surrey County Council Disposal of Rentwood and 37 School Lane, Fetcham	Formally declares the asset surplus to operational requirements and approves the sale	Y	Councillor Andrew Burton – Portfolio Holder for Finance and Resources	Exempt	Lead: Nikki O'Connor, Interim Section 151 Officer Author(s): Emma Birthwhistle (Surrey County Council); Vicky Holland (Surrey County Council)		New
14 September 2026	(9) Section 24 – Mole Valley Leisure Contract Extension	To consider a recommendation to exercise the five-year extension to the Mole Valley Leisure Contract with Greenwich Leisure Limited.	Y	Councillor Andrew Burton – Portfolio Holder for Finance and Resources	Partially exempt	Lead: Adam Chalmers, Head of Paid Service Author(s): Emma Day (Mole Valley)		Moved from 20 July
14 September 2026	(10) Electoral Management System and Printing Contract	To inform the Executive of the proposed approach for procuring and implementing a single Electoral Management System and a single	Y	Councillor Steve Wotton – Leader of the Council	Partially exempt	Lead: Daniel Bainbridge, Interim Monitoring Officer		New

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		electoral print supplier for East Surrey Council.				Author(s): Arabella Davies (Mole Valley)		
14 September 2026	(11) Community-led Governance in East Surrey	To consider an approach to developing genuine community-led neighbourhood governance arrangements for East Surrey.	N	Councillor Steve Wotton – Leader of the Council	Open	Lead: Adam Chalmers, Head of Paid Service Author(s): Catherine Rose (Reigate and Banstead)	Overview and Scrutiny to consider on 9 September 2026	New
14 September 2026	(12) Section 24 – SEND Reforms: Specialist outreach provision	To seek the consent of the East Surrey Shadow Authority to Surrey County Council progressing the commissioning of the specialist outreach element of the Experts at Hand model across the county, in compliance with the grant conditions.	Y	Councillor Andrew Burton – Portfolio Holder for Finance and Resources	Open	Lead: Nikki O'Connor, Interim S151 Officer Author(s): Sophie Butt (Surrey County Council)		New
14 September 2026	(13) Disaggregation of government grant funding	To consider agreeing an initial position on the split of government grants for	Y	Councillor Andrew Burton – Portfolio Holder for	Potentially Exempt	Lead: Nikki O'Connor, Interim S151 Officer		New

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		submission to MHCLG.		Finance and Resources		Author(s): TBC		
14 September 2026	(14) East Surrey FSA Consultation Response	To consider approving the submission of the consultation response to the establishment of a Foundation Strategic Authority in Surrey	N	Councillor Steve Wotton – Leader of the Council	Open	Lead: Adam Chalmers, Head of Paid Service Author(s): Nicola Kilvington (Surrey County Council)	Overview and Scrutiny to consider on 9 September 2026	New
14 September 2026	(15) Section 24	For the Shadow Executive to consider granting consent to sovereign authority transactions that fall within the Section 24 Direction and are not covered by the agreed General Consents	Y	Councillor Andrew Burton – Portfolio Holder for Finance and Resources	Potentially Exempt	Lead: Nikki O'Connor, Interim S151 Officer Author(s): TBC		New
East Surrey Shadow Authority Executive – 29 September								
29 September 2026	(16) Council Tax Support Harmonisation	To consider a draft Harmonised Council Tax Support Scheme for consultation.	N	Councillor Andrew Burton – Portfolio Holder for Finance and Resources	Open	Lead: Nikki O'Connor, Interim S151 Officer Author(s): Debbie Smith (Waverley),		New

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						Andrew Cooper (Elmbridge)		
29 September 2026	(17) Section 24 – Elmbridge Public Space CCTV Fibre	To consider granting consent to Elmbridge Borough Council to enter into a contract with Reliance High Tech Ltd, via the ESPO framework, for the provision of CCTV transmission services for an initial three-year term	N	Councillor Andrew Burton – Portfolio Holder for Finance and Resources	Open	Lead: Nikki O'Connor, Interim S151 Officer Author(s): Nic Martin (Elmbridge)		Moved from 14 September
29 September 2026	(18) Additional General Consents under the Section 24 Direction	To consider extending the general consents to cover all fire and rescue related expenditure and to all authorities to dispose of any land / property through leases	N	Councillor Andrew Burton – Portfolio Holder for Finance and Resources	Open	Lead: Nikki O'Connor, Interim S151 Officer Author(s): Claire Morris (Mole Valley)		New
East Surrey Shadow Authority Executive – 13 October								
13 October 2026	(19) Implementation Programme Update	To provide an update to the Shadow Executive on the Implementation Plan as part of regular reporting on the status	N	Councillor Steve Wotton – Leader of the Council	Open	Lead: Terence Herbert, SRO Author(s): Nicola Kilvington		New

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		of the LGR programme in Surrey.				(Surrey County Council)		
13 October 2026	(20) Branding for East Surrey Council	Approval of branding plan, including principles, scope of rebranding and a refined budget.	Y	Councillor Steve Wotton – Leader of the Council	Open	Lead: Terence Herbert (SRO) Author(s): Mike Stringer (Surrey County Council), Abbey Cortazzi (Surrey County Council)		New
13 October 2026	(21) Strategic Partnerships	To consider the approach for making recommendations about statutory and strategic partnerships across the programme, including sharing the principles used for decision making.	Y	Councillor Steve Wotton – Leader of the Council	Open	Lead: Adam Chalmers, Head of Paid Service Author(s): Suzanne Smith (Surrey County Council), Sarah Kershaw (Surrey County Council)		New
13 October 2026	(22) Section 24 - Reigate Priory Junior School Relocation	To consider the award of the capital build contract for the relocation of Reigate Priory Junior School in	Y	Councillor Andrew Burton – Portfolio Holder for	Partially exempt	Lead: Nikki O'Connor, Interim S151 Officer		New

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	(Capital Build Contract)	line with Surrey County Council Cabinet decision taken on 27 January 2026.		Finance and Resources				
13 October 2026	(23) Section 24	For the Shadow Executive to consider granting consent to sovereign authority transactions that fall within the Section 24 Direction and are not covered by the agreed General Consents	Y	Councillor Andrew Burton – Portfolio Holder for Finance and Resources	Potentially Exempt	Lead: Nikki O'Connor, Interim S151 Officer Author(s): TBC		New
13 October 2026	(24) Service Configuration Update	To consider updates on aspects of service configuration including the detail on proportionate splits for disaggregating services and hosting locations for hosted services	Y	Councillor Steve Wotton – Leader of the Council	Open	Lead: Terence Herbert, SRO Author(s): Nicola Kilvington (Surrey County Council)		New
East Surrey Shadow Authority Executive – 9 November								
9 November 2026	(25) Implementation Programme Update	To provide an update to the Shadow Executive on the Implementation Plan as part of regular reporting on the status	N	Councillor Steve Wotton – Leader of the Council	Open	Lead: Terence Herbert, SRO Author(s): Nicola Kilvington		New

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		of the LGR programme in Surrey.				(Surrey County Council)		
9 November 2026	(26) Section 24	For the Shadow Executive to consider granting consent to sovereign authority transactions that fall within the Section 24 Direction and are not covered by the agreed General Consents	Y	Councillor Andrew Burton – Portfolio Holder for Finance and Resources	Potentially Exempt	Lead: Nikki O'Connor, Interim S151 Officer Author(s): TBC		New
9 November 2026	(27) Risk Management Approach for East Surrey	To consider a draft Risk Management Framework/ Approach and Corporate/ Strategic Risk Register.	Y	Councillor Andrew Burton – Portfolio Holder for Finance and Resources	Open	Lead: Nikki O'Connor, Interim S151 Officer Author(s): James Glover (Surrey County Council)		New
9 November 2026	(28) Community Safety Partnerships	To consider the statutory requirement to have a Community Safety Partnership (CSP) in place for Vesting Day.	Y	Councillor Abhiram Magesh – Portfolio Holder for Leisure, Culture and Communities	Open	Lead: Adam Chalmers, Head of Paid Service Author(s): Carl Bussey (Surrey County Council)		

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9 November 2026	(29) Performance Management Approach for East Surrey	To consider principles for developing the Performance Management Approach for East Surrey	N	Councillor Andrew Burton – Portfolio Holder for Finance and Resources	Open	Lead: Terence Herbert, SRO Author(s): Camilla Bertoncin (Surrey County Council)		New
9 November 2026	(30) EDI Strategy and EIA Approach for East Surrey	To consider an EDI Strategy and the approach to Equality Impact Assessments for the East Surrey.	N	Councillor Steve Wotton – Leader of the Council	Open	Lead: Daniel Bainbridge, Interim Monitoring Officer Author(s): Nikki Parkhill (Surrey County Council)		New
9 November 2026	(31) Quarter 1 2026/2027 Consolidated Financial Monitoring Report	To report a consolidated budget monitoring position for councils in East Surrey on a quarterly basis throughout the shadow year until vesting day.	N	Councillor Andrew Burton – Portfolio Holder for Finance and Resources		Lead: Nikki O'Connor, Interim S151 Officer Author(s): Claire Morris (Mole Valley), Zoe Waters (Woking)		New

East Surrey Shadow Authority Executive – 14 December								
14 December 2026	(32) Implementation Programme Update	To provide an update to the Shadow Executive on the Implementation Plan as part of regular reporting on the status of the LGR programme in Surrey.	N	Councillor Steve Wotton – Leader of the Council	Open	Lead: Terence Herbert, SRO Author(s): Nicola Kilvington (Surrey County Council)		New
14 December 2026	(33) Draft Inter Authority Agreement for Approval	Approve the draft Inter Authority Agreement (IAA) and subsequent schedules setting the legally agreed rules for delivering services/contracts etc. between East and West Surrey Councils (and fire and pensions)	Y	Councillor Steve Wotton – Leader of the Council	Open	Lead: Daniel Bainbridge, Interim Monitoring Officer Author(s): Amanda Scally (Surrey County Council), Claire Beesley (Guildford)		New
14 December 2026	(34) Final S16 Agreement Approval	To consider approving the final Section 16 Agreement between East and West Surrey	Y	Councillor Steve Wotton – Leader of the Council	Open	Lead: Terence Herbert, SRO Author(s): Amanda Scally (Surrey County Council)		

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14 December 2026	(35) Draft Revenue Budget 2027/28 and Medium-Term Financial Plan (2028-2033) and Draft Capital Programme	To consider a Draft Revenue Budget 2027/28 and Medium-Term Financial Plan (2028-2033) and Draft Capital Programme for East Surrey	Y	Councillor Andrew Burton – Portfolio Holder for Finance and Resources	Open	Lead: Nikki O'Connor, Interim Section 151 Officer Author(s): TBC		New
14 December 2026	(36) Section 24	For the Shadow Executive to consider granting consent to sovereign authority transactions that fall within the Section 24 Direction and are not covered by the agreed General Consents	Y	Councillor Andrew Burton – Portfolio Holder for Finance and Resources	Potentially Exempt	Lead: Nikki O'Connor, Interim S151 Officer Author(s): TBC		New
East Surrey Shadow Authority Executive – 7 January 2027								
7 January 2027	(37) Implementation Programme Update	To provide an update to the Shadow Executive on the Implementation Plan as part of regular reporting on the status of the LGR programme in Surrey.	N	Councillor Steve Wotton – Leader of the Council	Open	Lead: Terence Herbert, SRO Author(s): Nicola Kilvington (Surrey County Council)		New
7 January 2027	(38) Section 24	For the Shadow Executive to consider granting consent to sovereign authority	Y	Councillor Andrew Burton – Portfolio	Potentially Exempt	Lead: Nikki O'Connor, Interim S151 Officer		New

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		transactions that fall within the Section 24 Direction and are not covered by the agreed General Consents		Holder for Finance and Resources		Author(s): TBC		
East Surrey Shadow Authority Executive – 8 February 2027								
8 February 2027	(39) Implementation Programme Update	To provide an update to the Shadow Executive on the Implementation Plan as part of regular reporting on the status of the LGR programme in Surrey.	N	Councillor Steve Wotton – Leader of the Council	Open	Lead: Terence Herbert, SRO Author(s): Nicola Kilvington (Surrey County Council)		New
8 February 2027	(40) Procurement Pipeline 2027/28	The Procurement and Contract Standing Orders agreed by the Council require the preparation of a Procurement Forward Plan. The Plan has been developed for the financial year 2027/28 and Shadow Executive are asked to approve it to allow implementation of the identified procurement activity.	Y	Councillor Andrew Burton – Portfolio Holder for Finance and Resources	Open	Lead: Nikki O'Connor, Interim Section 151 Officer Author(s): Anna Kwiatkowska (Surrey County Council)		New

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8 February 2027	(41) Agreement of the Draft Revenue Budget 2027/28 and Medium-Term Financial Plan (2028-2033) and Draft Capital Programme	For the Shadow Executive to agree the Draft Revenue Budget 2027/28 and Medium-Term Financial Plan (2028-2033) and Draft Capital Programme	Y	Councillor Andrew Burton – Portfolio Holder for Finance and Resources	Open	Lead: Nikki O'Connor, Interim Section 151 Officer Author(s): TBC		New
8 February 2027	(42) Section 24	For the Shadow Executive to consider granting consent to sovereign authority transactions that fall within the Section 24 Direction and are not covered by the agreed General Consents	Y	Councillor Andrew Burton – Portfolio Holder for Finance and Resources	Potentially Exempt	Lead: Nikki O'Connor, Interim S151 Officer Author(s): TBC		New
East Surrey Shadow Authority Executive – 16 March 2027								
16 March 2027	(43) Implementation Programme Update	To provide an update to the Shadow Executive on the Implementation Plan as part of regular reporting on the status of the LGR programme in Surrey.	N	Councillor Steve Wotton – Leader of the Council	Open	Lead: Terence Herbert, SRO Author(s): Nicola Kilvington (Surrey County Council)		New
16 March 2027	(44) Final Inter Authority	Approve the final Inter Authority Agreement (IAA) and subsequent	Y	Councillor Steve Wotton	Open	Lead: Terence Herbert, SRO		New

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	Agreement for approval	schedules setting the legally agreed rules for delivering services/contracts etc. between East and West Surrey Councils (and fire and pensions		– Leader of the Council		Author(s): Karen Brimacombe (Mole Valley)		
16 March 2027	(45) Section 24	For the Shadow Executive to consider granting consent to sovereign authority transactions that fall within the Section 24 Direction and are not covered by the agreed General Consents	Y	Councillor Andrew Burton – Portfolio Holder for Finance and Resources	Potentially Exempt	Lead: Nikki O'Connor, Interim S151 Officer Author(s): TBC		New

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