

**Site notice template for display by an applicant for a pavement licence.**

**Section 2 of the Business and Planning Act 2020.**

I/We *(name of applicant)*,

do hereby give notice that on *(date of application)* [I/we] have applied to Elmbridge Borough Council for a 'Pavement Licence' at:

*(postal address of premises)*

known as

*(name premises known by)*

The application is for:

*(brief description of application (e.g. outdoor seating to the front of the premises for serving of food and drink))*

Any person wishing to make representations to this application may do so by writing, preferably electronically to:

[envhealth@elmbridge.gov.uk](mailto:envhealth@elmbridge.gov.uk) or by post to:

Environmental Services, Elmbridge Borough Council, Civic Centre, High Street, Esher, Surrey, KT12.

by: *(last date for representations being the date 14 days after the date the application is submitted to the local authority (excluding public holidays))*

There will be the ability to make a comment on any application you view through the details available on our pavement licences webpage.

The Council's policy along with links to any application and supporting information submitted can be viewed on the Council's pavement licences webpage at [elmbridge.gov.uk/licensing/pavement-licences/](http://elmbridge.gov.uk/licensing/pavement-licences/)

Signed .....

Dated *(date the notice was placed which must be the same date as the date of application)*