
Elmbridge Digital High Street Fund

For more information about the funding and how to complete this application form please read the guidance notes before completing this form.

- 1. Business/organisation name
Business address (include correspondence address if different)**

- 2. Applicant's name**

- 3. Telephone/email**

- 4. Business Rates - Please provide relevant business rates numbers.**

- 5. Are you VAT Registered? If yes, please provide relevant numbers.**



6. What is the nature of your business and how long have you been operating?

7. Please outline your current online presence (if any), for example current website functionality and number of online visitors/sales amounts.

8. Please outline your project and how this would enhance the e-commerce functionality of your business.

9. Please summarise each cost under the appropriate box below (Please list the costs for your project below):

Item / Description of works	Costs (£)
Total cost	

Grants of up to £2,000 are available. The first £1,000 of grant funding is fully funded. Any grant funding above £1,000 requires a minimum 50% match from the applicant.



10. How much is being sought from Digital High Street Boost?

Funding source	Amount (£)
Amount requested from Digital High Street Boost	
Applicant contribution	

**11. Has your business or group previously received any grants from Elmbridge Borough Council (ECIF, Business Boost, Digital, Start-up)?
If yes, please list which grant(s) and the date received**

We may require further documents or information, depending on your individual circumstances. If that is the case, we will let you know as soon as possible.

12. Declaration

When you have completed the application, please sign this declaration and return the completed form as directed in the cover sheet.

Name

Position

Signed

Date

To the best of my knowledge the information I have provided on this application form is correct. If Elmbridge Borough Council agrees to make a grant, this will be used exclusively for the purposes described.

I agree to inform the Business Boost co-ordinator if I receive funding towards this project from other organisations and failure to do so may affect my application.



**Once completed, please send your application form via email to
business@elmbridge.gov.uk**

**Or Post: Elmbridge Digital High Street Fund, Policy and Performance,
Elmbridge Borough Council, Civic Centre, High Street, Esher, KT10 9SD**

Privacy Notice: By signing this form the applicant agrees to Elmbridge checking business rate accounts, licensing and planning history; the information on the form being stored in the Digital High Street Fund manual filing system and summarised in the council's Information, Communication and Technology (ICT) system for the sole purpose of grant processing, analysis and accounting.

Information about the project may be publicised on the council website and in public material for publicity purposes and to increase awareness about the Digital High Street Fund. Personal information will not be disclosed without the prior agreement of those concerned, unless required by law. For further information on the [council's privacy policy](#).



Elmbridge
Borough Council

April 2026