
Elmbridge Community Climate Action Fund (ECCAF)

2025-26 application form

Application form

The information provided in this form will be used for the purpose of processing an application for the Elmbridge Community Climate Action Fund. Please ensure you have read the associated guidance notes for the fund before completing this application form. (Note: Deadline for completed applications to be submitted to the team via email climatechange@elmbridge.gov.uk is **midnight on Sunday 22 June 2025**. Applications received after this date will not be considered.)

1. Organisation name

2. Organisation address

3. Name of main contact (for correspondence)

4. Contacts role within the organisation

5. Contacts email



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6. Contacts telephone

7. Correspondence address

8. Type of organisation (If a charity please provide registration number. Reminder: eligible organisations must have a bank account under the organisation's name.)

9. When was the organisation set up?

10. How many people are involved in the organisation and what percentage are Elmbridge residents?

11. What are the aims of the organisation? (max. 100 words)

12. Project name



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13. Summary of the project (max. 50 words)

14. Full address of project location (Please indicate if you are the owner, tenant or other, and provide photos and / or a map of the proposed site.)

15. Do you have consent from the landowner / landlord for the proposed project and ongoing maintenance?

16. Which key funding area is applicable to your project?

17. Full project description. Please refer to guidance notes for details to include. (max. 250 words)



18. Proposed timeline for the project. Please consider any external factors that may affect deliverability.

19. If approved, what would the funding help you deliver? Please be specific and give costs (including VAT).

Description of work/ equipment/ improvement (number or area of items installed)	Costs (including VAT)



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Remember for each element of the project, two detailed and comparable quotes (including VAT amount) are required.

20. How much is being sought from the Elmbridge Community Climate Action Fund (ECCAF) and what other funding has been secured for the project?

Source of funding	Amount
Amount of ECCAF funding applied for:	
Contribution or grants from third parties: (Please include source)	
Contribution from organisation:	
Total cost of project:	

21. Do you have, or require, any of the following permissions for your project?

Permission	Required	Secured
Planning permission		
Building control approval		
Landlord/freeholder consent		

Please note that evidence of any relevant permissions will be required with your application.

22. Does any person connected with this application have any relationship with any councillor or officer of Elmbridge Borough Council? If yes, provide details below.



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23. Declaration

When you have completed the application form, please read and sign the declaration below and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct. If Elmbridge Borough Council agrees to make an Elmbridge Community Climate Action Fund award, it will be used exclusively for the purposes described in the application form and we agree to acknowledge Elmbridge Borough Council's support in all initiatives/literature and permanent fixtures.

I agree to inform the council if any project changes arise, and to provide when requested all necessary information required for the purposes of reporting on the progress or otherwise of the identified project. I recognise the council's statutory rights, which includes provisions to reclaim unspent or misappropriated funds.

On signing this form I am also agreeing to the Elmbridge Community Climate Action Fund Terms and Conditions 2025-26.

Privacy Notice: By signing this form, the applicant agrees to Elmbridge Borough Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the council's Elmbridge Community Climate Action Fund manual filling system and summarised in the council's Information, Communication and Technology (ICT) system for the sole purpose of fund processing, analysis and accounting. Information about the project may be publicised on the council website and in public material for publicity purposes. Personal information will not be disclosed without any prior agreement of those concerned, unless required by law. For further information on the Council's privacy policy, please see: <https://www.elmbridge.gov.uk/privacy-notices/>

Signed: _____

Organisation: _____

Date: _____



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