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# Elmbridge 19<sup>th</sup> Literary Competition

## Terms and conditions of entry

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Please read these carefully as some of the terms and conditions regarding layout and submission have changed. Entries that DO NOT comply to the conditions set out below will not be accepted.

### Age Categories

- Ages 5 – 7: Little rhymes and stories.
- Ages 8 - 11 (Junior): Poems and short stories.
- Ages 11 (Secondary) – 13: Poems and short stories.
- Ages 14 – 18: Poems and short stories.
- Ages Adult: Poems and short stories.

### Submission Format

- All entries must be typed, using **Arial font** and double-spaced.
- **Short stories** must be in English, previously unpublished and a maximum length of 1000 words (8-13 years) or 1500 words (14+).
- **Poems** must be in English, previously unpublished and a maximum length of 30 lines typed, using Arial font and double-spaced.
- **Little Rhymes and Stories for the 5-7 years group** should be no longer than 20 lines (Rhymes) or 500 words (Stories) and can be hand-written (but must be legible). Where possible we suggest a typed copy is attached. **The Judges will not consider any entries which they cannot read.**

**Entries that do not adhere to the above conditions will not be considered.**

- All entries **must** be accompanied by a cover sheet stating:
  1. age category being entered,
  2. the title of the story/poem,
  3. word/line count,
  4. author's name, age (if under 18),
  5. a postal address
  6. email address.

**The above information should be on the first page of all entries and NOT on a separate sheet or embedded in an email. Your story/poem should start on page 2. Entries are judged anonymously so please do not have your name embedded on the pages containing the short story/poem.**

- A maximum of one story and one poem per person can be entered.
- Where possible please email your entry.
- Entries must be submitted as a Word Document or a PDF. **Please do not send scanned PDFs.**
- Email entries to [elmbritelitcomp@outlook.com](mailto:elmbritelitcomp@outlook.com)
- For posted or hand-delivered submissions, please provide **six** copies.
- Postal/hand-delivered entries to the RC Sherriff Trust, Office 25 CBS, 2nd Floor, Hersham Place Technology Park, Molesey Rd, Hersham, KT12 4RZ
- Please mark your envelope and email title '**FAME**'.
- Entries cannot be returned.
- The Judging Panel's decision is final, and no correspondence will be entered into.

## Closing date

The closing date for entries is **Friday 23 February 2024 at 5pm. Entries received after this time and date will not be accepted.**



**Elmbridge**  
Borough Council

the **RCSherriff** Trust  
advancing the arts in Elmbridge  
1993-2018

## Prizes

- All Winning, Highly Commended & Commended Entries will receive a digital certificate.
- All prizes for children's entries are in the form of book tokens. Entry to the Competition is free.
  - 5-7 Year Olds: 1<sup>st</sup> £20      2<sup>nd</sup> £15      3<sup>rd</sup> £10
  - 8-11 Year Olds: 1<sup>st</sup> £25      2<sup>nd</sup> £20      3<sup>rd</sup> £15
  - 11-13 Year Olds: 1<sup>st</sup> £30      2<sup>nd</sup> £25      3<sup>rd</sup> £20
  - 14-18 Year Olds: 1<sup>st</sup> £35      2<sup>nd</sup> £30      3<sup>rd</sup> £25
- All successful adult entries are in the form of cash prizes.
  - 19+ (Short Story):      1st £250      2nd £150      3rd £100
  - 19+ (Poem):      1st £250      2nd £150      3rd £100

### The Elmbridge Award

£50 Book Token. Presented to the best adult short story or poem from an Elmbridge resident.

## Winners: Short Story & Poetry Category:

The winning entries in each age group will have their work printed by Sampson Low as a Chapbook. Chapbooks are A6 size (landscape or portrait orientation), 16 page (1x back cover, 1 x front cover, 14 x inner pages), full colour, ISBN, in plastic sleeve).

- 100 copies printed per winning entry.
- 20 copies to Sampson Low (6 to send to deposit libraries - British Library, Oxford, Cambridge, Wales, Scotland and Ireland. 14 to recoup ISBN costs, plastic sleeve costs etc.)
- 60 copies to the author
- 10 for The RC Sherriff Trust
- 10 for Elmbridge Borough Council

The winning, highly-commended and commended entries will receive digital certificates and their entries will be showcased online on the RC Sherriff and Elmbridge Borough Council websites.

## Entry fees

- Entries for under 18s free
- Entry to the Elmbridge Literary Competition for adults is £5
- Payment can be made via PayPal on the R C Sherriff Trust website: [www.rcsherrifftrust.org.uk/competitions](http://www.rcsherrifftrust.org.uk/competitions) (**please ensure that the name by which you make the online payment is on your submission front page if it differs from the name by which you have entered your short story or poem**) or
- by cheque made payable to 'The R C Sherriff Trust' and sent to: The RC Sherriff Trust, Hersham Technology Park, Sterling Suite, Molesey Rd, Hersham, KT12 4RZ (please ensure your name, the title of your short story/poem and age category in written on the reverse.)

## Judging

A panel of professional authors, the Director of The RC Sherriff Trust and the Arts Development Officer for Elmbridge Borough Council will judge the entries.

### Feedback from the jugdes

There is a £10 charge if you would like to receive written feedback from the judges, £25 if you would like a full written critique of your piece by one of the professional authors. (Payment must be made in advance via PayPal on the R C Sherriff website. Cheques must be made payable to The RC Sherriff Trust.)

For any further information, please email [arts@rcsherrifftrust.org.uk](mailto:arts@rcsherrifftrust.org.uk) or [arts@elmbridge.gov.uk](mailto:arts@elmbridge.gov.uk).