

Please note: The following template provides applicants for small scale development a broad overview on the information what would be expected to be contained within a completed FRA. Applicants should use the Flood Risk SPD to scope out the requirements and are strongly encouraged to use the pre-applications services available (Section 2.1). **The completion of an FRA will not automatically mean that the development is acceptable in flood risk terms.**

Site information

Notes: Refer to Section 3.1 Parts 1 & 2 of FRA

This section should describe the site in its current state. It should include a location map which clearly indicates the development site boundary, features, watercourses and other bodies of water as well as any structures which may influence the flow of water.

Example: The proposed development site is located at [insert address] and is currently [insert existing use here, i.e. vacant, housing, shops etc.]

Looking over the lifetime of the proposed development, the site lies within such as: Flood Zone 3b/ 3a /2 /1 and/ or an area risk at other sources of flooding and/ or is larger than 1 hectare in area] and therefore a Flood Risk Assessment is required.

Proposed development

Notes: Refer to Section 3.1 of the SPD

This section should describe the development proposals. It should include/ make reference to an existing block plan and a proposed block plan.

Example: The development proposal(s) for the above site are [provide a description]. The proposed development is therefore classified as [provide flood risk vulnerability classification here- Appendix 1 of the Flood Risk SPD or Table 2 of the Planning Practice Guidance].

The lifetime of the proposed development is assumed to be [100 years (residential) / 60 years (commercial)].

Assessing flood risk

Notes: The level of assessment will depend on the degree of flood risk and the scale, nature and location of the proposed development. Refer to Section 3.2 of the SPD and Table 7-1 of the SFRA regarding the levels of assessment. Not all of the prompts listed below will be relevant for every application.

This section should describe the site specific flood hazards from all potential sources of flooding over the lifetime of the proposed development. It should include any evidence, such as maps showing the site with Flood Zones, any modelling data (depths and / or velocities), and relevant data from the Elmbridge SFRA.

Managing and mitigating flood risk

Notes: Refer to Section 3.2 of the SPD. Section 4 of the SFRA presents measures to manage and mitigate flood risk and when they should be implemented.

This section should answer the following questions;

- **How will you ensure that the proposed development is safe for its lifetime?**
- **How will you ensure that the proposed development and the measures to protect your site from flooding will not increase flood risk elsewhere?**
- **Are there any opportunities offered by the development to reduce flood risk elsewhere?**
- **What flood-related risks will remain after you have implemented the measures to protect the site from flooding (i.e. residual risk) and how and by whom will these be managed over the lifetime of the development (e.g. flood warning and evacuation procedures)?**

Managing and mitigating flood risk

This section should include a summary of all significant points previously identified in relation to the flood hazard, including how it can be managed.

This form is completed using factual information and can be used as a Flood Risk Assessment on this site.

Form Completed By _____

Qualification of person responsible for signing off this template _____

Company _____

On behalf of (Client's details) _____

Date _____

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