



Elmbridge
Borough Council

... bridging the communities ...

Application for Refund of Council Tax

Please complete and return to:

Customer Services, Civic Centre, High Street, Esher, KT10 9SD

Council Tax account reference: _____ Value: £ _____

Re: _____

Name(s) on account: _____

I/We hereby declare that I/We vacated, and ceased to have any liability for Council Tax in respect of the above property on _____

I/We claim a refund of Council Tax overpaid by me/us on the following grounds:

Signature of Applicant(s) _____

Date _____ Daytime telephone no. _____

How do you want your refund made? (please tick box)

Direct to bank account by BACS

Please complete Section A

By Cheque

Please complete Section B

Transfer to another Council Tax account
(must be within Elmbridge)

Please complete Section C

Section A- Refund to bank account (please complete the details of the bank account you wish to be credited)

Sort Code : □□ - □□ - □□

Bank Account No. : □□□□□□□□

Name on Account : _____

Section B- Refund by Cheque

Name of Payee (Block Capitals) _____

Address to which refund is to be sent _____

Section C- Transfer to another Elmbridge Council Tax account

Council Tax Account Reference : □□□□□□□□

Council Tax Account Name : _____