



**Elmbridge**  
Borough Council  
... bridging the communities ...

## Community Support Services Volunteer Role Profile

### Specialist Group Volunteer

Directorate	Community Support Services
Location	Six Centres for the Community (in Claygate, Hersham, Molesey, Thames Ditton, Walton and Weybridge)
Reporting to:	The Relief Care Manager, Relief Care Support Officer
Client group:	Mainly Older People (over 65 years)
Specific duties:	<ul style="list-style-type: none"><li>• Supporting people with memory loss</li><li>• Take part in activities including: light exercise, singing, creative art work, reminiscence puzzles and mind stimulating games.</li><li>• There may be other tasks within this role that may be required from time to time that are not included in the above. The Link Coordinator will ensure the volunteer understands the task and will provide support and supervision if required.</li></ul>
Would suit someone who:	<ul style="list-style-type: none"><li>• Enjoys meeting and working with people.</li><li>• Has an outgoing and sociable personality.</li><li>• Is patient, calm and empathetic.</li><li>• Wants to support their local community.</li><li>• Increase their experience and improve their employability.</li></ul>
Required skills:	<ul style="list-style-type: none"><li>• Good communication.</li><li>• Knowledge of how memory loss can affect a person (desirable but not necessary)</li></ul>
Induction and training:	We provide a comprehensive induction programme including memory loss awareness and there is an ongoing training and awareness raising programme
References:	2 satisfactory references are required
DBS status:	A DBS check is required for this role.
Time of sessions:	<ul style="list-style-type: none"><li>• Length of sessions are 2 to 5 hours.</li><li>• Sessions run Monday to Friday,</li></ul>
Commitment required:	<ul style="list-style-type: none"><li>• Volunteers may be required to work in challenging environments and must therefore be prepared for this commitment.</li><li>• We need a schedule of volunteers at least one week in advance. We can offer regular slots on the rota or an on-call rota.</li></ul>
Satisfaction:	<ul style="list-style-type: none"><li>• Supporting people with memory loss to remain and enjoy being part of the community.</li><li>• Knowing that the Specialist Groups provide respite to carers.</li><li>• A contribution towards the work of Community Support Services and a great way for you to meet and make new friends in the local community.</li></ul>

Contact information:	Preventative and Support Services Manager Community Support Services Elmbridge Borough Council Civic Centre, High Street, Esher Tel No: 01372 474552 Email Address: <a href="mailto:commservices@elmbridge.gov.uk">commservices@elmbridge.gov.uk</a>
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