

On-street Penalty Charge Notices

Please refer to the chart below that gives an explanation of the contravention code and indicates circumstances where cancellation will be considered, it is important to note that this information is for guidance and that each case will be considered on its individual merits

Contravention Code		Circumstances in which the cancellation of a Penalty Charge Notice (PCN) will be considered (marked ✓)					
		Blue badge holders No badge and or clock displayed - fallen from windscreen, displayed incorrectly (details face down) or obscured - PCN will normally be cancelled on the first occasion if proof of a valid Blue Badge is provided	Loading/unloading Information is needed to show that the vehicle was loading or unloading and goods were bulky or pre-ordered	Vehicle broken down Supporting information is normally needed to show that the vehicle was broken down and could not move	Vehicle stolen Supporting information is normally needed to show the vehicle was taken without consent and it was not in the owner's control	Pay & display (P&D) Ticket fallen down, not correctly displayed or obscured - PCN will normally be cancelled on the first occasion if there is proof that driver was in possession of a valid P&D ticket	Permits Fallen down, obscured, not correctly displayed, or not validated - PCN will normally be cancelled on the first occasion if there is proof the driver was in possession of a valid permit
1	Parked in a restricted street during prescribed hours (parked on single/double yellow lines when restrictions are in force)	✓	✓	✓	✓		
2	Parked or loading/ unloading in a restricted street where waiting and loading/ unloading restrictions are in force (parked on single/double yellow lines when loading restrictions, marked by yellow kerb 'blips', are in force)			✓	✓		
4	Parked in a meter bay when penalty time is indicated						
5	Parked after the expiry of paid for time in a P&D only bay (parked after the displayed P&D ticket has expired)	✓	✓	✓	✓	✓	
6	Parked without clearly displaying a valid P&D ticket in a P&D only bay (the P&D ticket is not visible, obscured or invalid)	✓	✓	✓	✓	✓	
7	Parked with additional payment made to extend the stay beyond the expiry of the time initially purchased (meter feeding)						
8	Parked at an out-of-order meter during controlled hours						
9	Parked displaying multiple pay & display tickets where prohibited						
10	Parked without clearly displaying two valid pay and display tickets when required						
11	Parked without payment of the parking charge						

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12	Parked in a residents' or shared use (permit holder/ P&D) parking place without clearly displaying either a permit, voucher or P&D ticket issued for that place (permit or P&D ticket is not visible, obscured or not valid for that parking place - e.g. a P&D ticket displayed in a resident permit holder only bay)	✓	✓	✓	✓	✓
14	Parked in an electric vehicles' charging place during restricted hours without charging					
16	Parked in a permit space without clearly displaying a valid permit (permit is not visible, obscured or invalid)	✓	✓	✓		✓
18	Using a vehicle in a parking place in connection with the sale or offering or exposing for sale of goods when prohibited					
19	Parked in a residents' or shared use (permit holder/P&D) parking place displaying an invalid permit, an invalid P&D ticket or an invalid voucher	✓		✓	✓	✓
20	Parked in a loading gap					
21	Parked in a suspended bay/space or part of bay/space		✓	✓		
22	Re-parked in the same parking place within one hour (or other specified period) of leaving (applies to pay and display visitors and users of free parking bays only)	✓	✓	✓		
23	Parked in a parking place not designated for that class of vehicle (e.g. a car parked in an ambulance bay)		✓	✓	✓	
24	Not parked correctly within the markings of a bay or space		✓	✓	✓	

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25	Parked in a loading place during restricted hours without loading		✓	✓	✓		
26	Vehicle parked more than 50cm from the edge of the carriageway and not within a designated parking place (double parking)		✓	✓	✓		
27	Parked adjacent to a dropped footway (parked in front of access to a driveway or a dropped kerb at a junction)			✓	✓		
30	Parked for longer than permitted	✓	✓	✓	✓		
35	Parked in a disc parking place without clearly displaying a valid disc						
36	Parked in a disc parking place for longer than permitted						
40	Parked in a designated disabled person's parking place without clearly displaying a valid disabled person's parking badge (badge is not displayed, obscured or invalid)	✓	✓	✓	✓		
41	Parked in a parking place designated for diplomatic vehicles						
42	Parked in a parking place designated for police vehicles						
45	Parked on a taxi rank			✓	✓		
46	Stopped where prohibited (on a red route or clearway)						
47	Parked on a restricted bus stop or stand			✓	✓		
48	Parked on a restricted area outside a school during termtime (parked on the 'School Keep Clear' markings when the restriction is in force)			✓	✓		
49	Parked wholly or partly on a cycle track						

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55	A commercial vehicle parked in a restricted street in contravention of the Overnight Waiting Ban (applies to vehicles heavier than the maximum weight specified on signs)		✓	✓	✓		
56	Parked in contravention of a commercial vehicle waiting restriction						
57	Parked in contravention of a coach ban						
61 62	Parked with one or more wheels on any part of an urban road other than a carriageway (footway parking)						
99	Stopped on a pedestrian crossing and/or area marked by zig-zags			✓	✓		

Please note that greyed out Contravention Codes are not generally enforced in Surrey Districts