

Off-street Penalty Charge Notices

Please refer to the chart below that gives an explanation of the contravention code and indicates circumstances where cancellation will be considered, it is important to note that this information is for guidance and that each case will be considered on its individual merits

Contravention Code		Circumstances in which the cancellation of a Penalty Charge Notice (PCN) will be considered (marked ✓)					
		Blue badge holders No badge/and or clock displayed - fallen from windscreen, displayed incorrectly (details face down) or obscured - PCN will normally be cancelled on the first occasion if proof of possession of a valid Blue Badge is provided	Loading/unloading Information is needed to show that the vehicle was loading or unloading and goods were bulky or pre-ordered	Vehicle broken down Supporting information is normally needed to show that the vehicle was broken down and could not move	Vehicle stolen Supporting information is normally needed to show the vehicle was taken without consent and it was not in the owner's control	Pay & display (P&D) Ticket fallen down, not correctly displayed or obscured - PCN will normally be cancelled on the first occasion if there is proof that driver was in possession of a valid P&D ticket	Permit Fallen down, obscured, not correctly displayed, or not validated - PCN will normally be cancelled on the first occasion if there is proof the driver was in possession of a valid permit
70	Parked in a loading area during restricted hours without reasonable excuse						
73	Parked without payment of the parking charge						
74	Using a vehicle in a parking place in connection with the sale or offering or exposing for sale of goods when prohibited						
80	Parked for longer than the maximum period permitted			✓	✓		
81	Parked in a restricted area in a car park			✓	✓		
82	Parked after the expiry of paid for time			✓	✓		
83	Parked in a car park without clearly displaying a valid pay & display ticket or voucher or parking clock	✓		✓	✓	✓	✓
84	Parked with additional payment made to extend the stay beyond time first purchased			✓	✓		
85	Parked in a permit bay without clearly displaying a valid permit	✓		✓	✓		✓
86	Parked beyond the bay markings			✓	✓		
87	Parked in a disabled person's parking space without clearly displaying a valid disabled person's badge	✓		✓	✓		
89	Vehicle parked exceeds maximum weight and/or height and/or length permitted in the area			✓	✓		
90	Re-parked within one hour of leaving a bay or space in a car park	✓		✓	✓		
91	Parked in a car park or area not designated for that class of vehicle			✓	✓		✓
92	Parked causing an obstruction			✓	✓		
93	Parked in car park when closed			✓	✓		
94	Parked in a pay & display car park without clearly displaying two valid pay and display tickets when required						
95	Parked in a parking place for a purpose other than the designated purpose for the parking place						
96	Parked with engine running where prohibited						

Please note that greyed out Contravention Codes are not generally enforced in Surrey Districts