



Elmbridge
Borough Council
... bridging the communities ...

Community Support Services Volunteer Role Profile

Men in Sheds Volunteer

Directorate	Community Support Services
Location	Thames Ditton Centre for the Community
Reporting to:	The Centre Manager
Client group:	Older People (over 65 years)
Specific duties:	<ul style="list-style-type: none"> • Welcoming centre members and members of the public to the Shed, • Opening the Shed at designated times, • Supervising people using tools, • Stock taking, • Liaising with the centre Manager regarding new commissions, • Liaising with the Centre Manager on ordering new stock, • There may be other tasks within this role that may be required from time to time that are not included in the above. The Link Coordinator will ensure the volunteer understands the task and will provide support and supervision if required.
Would suit someone who:	<ul style="list-style-type: none"> • Enjoys working with tools and wood, • Enjoys meeting and working with people. • Has an outgoing and sociable personality. • Is organised, • Wants to support their local community • Is able to stand on their feet during the session, • Increase their experience and improve their employability • Can meet deadlines (for commissions)
Required skills:	<ul style="list-style-type: none"> • Good communication. • Wood working
Induction and training:	Induction and training will be provided by the Thames Ditton Centre Manager
References:	2 satisfactory references are required
DBS status:	A DBS check is not required for this role.
Time of sessions:	<ul style="list-style-type: none"> • Length of sessions are 2 to 3 hours. • Sessions run on Monday and Thursday
Commitment required:	We need a schedule of volunteers at least one week in advance. We can offer regular slots on the rota or an on-call rota.
Satisfaction:	A contribution towards the work of Community Support Services and a great way for you to meet and make new friends in the local community.
Contact information:	Preventative and Support Services Manager Community Support Services Elmbridge Borough Council Civic Centre, High Street, Esher Tel No: 01372 474552 Email Address: commsservices@elmbridge.gov.uk

