



Forward Plan

Period Covered 1st February, 2010 to 1st May, 2010

This document is the Forward Plan of the Cabinet of Elmbridge Borough Council and contains matters which the Leader of the Council, Councillor Roy Taylor, has reason to believe will be the subject of consideration by the Cabinet or an Individual Cabinet Member, during the period shown above (minimum 4 months). Items on the Forward Plan include

- ➔ Key Decisions defined as those decisions which are likely:-
 - (i) to result in the Council incurring expenditure which is, or the making of savings which are significant having regard to the Council's budget for the service or function to which the decision relates; or
 - (ii) to be significant in terms of its effects on communities living or working in the area comprising two or more wards (or electoral divisions) in the area of the Council
- 🔒 All other items determined by the Cabinet are non key decisions but still important issues
- * Recommendations to Council which are matters the Cabinet does not have the authority to determine

It should be noted that dates for items to be considered may be subject to change.

Members of the public are welcome attend meetings of the Cabinet, except for the consideration of items where it is likely that, in view of the nature of the business to be transacted, confidential / exempt information would be disclosed. Decisions taken by Individual Cabinet Members are also open to the public unless the nature of the business to be transacted would disclose confidential / exempt information.

The Forward Plan can be found on the Council's website www.elmbridge.gov.uk and at the Civic Centre, Esher. For a copy of the Forward Plan, further information on any item contained within the Forward Plan, or details on how to address a Cabinet meeting, please contact Mrs. T. Hulse in the Executive and Member Services Division on 01372 474177, e-mail: thulse@elmbridge.gov.uk

Copies of the Cabinet agenda will be available for inspection at the Council Offices, Civic Centre, High Street, Esher, Surrey KT10 9SD at least five clear working days before the date of the meeting and can be accessed via the Council's website www.elmbridge.gov.uk.

Cabinet Members and their responsibilities - Municipal Year 2009/2010





Leader – Councillor Roy Taylor
Community Development – Councillor Rachael I. Lake
Corporate Development – Councillor Christine Elmer
Environment – Councillor Glenn Dearlove
Highways and Transport – Councillor David Archer
Housing – Councillor John O'Reilly
Leisure and Culture – Councillor Jan Fuller
Regulatory Affairs – Councillor John Butcher
Resources – Councillor Roger Whittaker

Social Affairs – Councillor Barbara Cowin








Unshaded area – items to be taken to Cabinet/ICMDM in next four months

Shaded area – future items/items to be confirmed









Published 22/01/10

Portfolio Holder	Item for consideration	Type of decision: Key Decision  Non Key Decision  For recommendation to Council *	To be discussed in public (PU) / To be discussed in private (PRI)	Details of Consultation (if to be undertaken)	Date reports will be available	Anticipated Cabinet/ Individual Member consideration Date	Contact Officer (name and telephone no.)	Other Committees that have considered this item
Leader – Cllr Roy Taylor	Corporate Plan 2010/11	*	PU		2 nd February, 2010	10 th February, 2010	Head of Policy & Partnerships 01372 474124	All Overview and Scrutiny Committees
Leader – Cllr Roy Taylor	Capital Programme 20010/11 – 2012/13	*	PU		2 nd February, 2010	10 th February, 2010	Strategic Director – Resources 01372 474100	All Overview and Scrutiny Committees
Leader – Cllr Roy Taylor	Budget and Council Tax 2010/11	*	PU		2 nd February, 2010	10 th February, 2010	Strategic Director – Resources 01372 474100	All Overview and Scrutiny Committees
Leader – Cllr Roy Taylor	Comprehensive Area Assessment – Organisational Assessment		PU		2 nd February, 2010	10 th February, 2010	Head of Policy & Partnerships 01372 474124	
Community Development – Cllr Rachael I. Lake	Surrey Community Buildings Grant Scheme		PU		2 nd February, 2010	10 th February, 2010	Head of Finance 01372 474123	

- Unshaded area – items to be taken to Cabinet/ICMDM in next four months
 Shaded area – future items/items to be confirmed









Portfolio Holder	Item for consideration	Type of decision: Key Decision  Non Key Decision  For recommendation to Council *	To be discussed in public (PU) / To be discussed in private (PRI)	Details of Consultation (if to be undertaken)	Date reports will be available	Anticipated Cabinet/ Individual Member consideration Date	Contact Officer (name and telephone no.)	Other Committees that have considered this item
Corporate Development – Cllr Christine Elmer	Report and recommendations of the Task Group reviewing the future structural arrangements for operating overview and scrutiny in Elmbridge		PU		2 nd February, 2010	10 th February, 2010	Head of Policy & Partnerships 01372 474124	All Overview and Scrutiny Committees
Leisure and Culture – Cllr Jan Fuller	Recommendations from the Countryside Consultative Group meetings held on 3 rd November and 15 th December, 2009	 	PU		2 nd February, 2010	10 th February, 2010	Head of Leisure and Cultural Services 01372 474572	Community Affairs Overview and Scrutiny Committee
Regulatory Affairs – Cllr John Butcher	S106 Small scale site Tariff Spending programmes		PU		2 nd February, 2010	10 th February, 2010	Head of Town Planning 01372 474702	Environmental Affairs Overview and Scrutiny Committee
Resources – Cllr Roger Whittaker	Write Off Of Irrecoverable Local Taxation Debts		PU		2 nd February, 2010	10 th February, 2010	Head of Local Taxation and Cashiers 01372 474229	

- Unshaded area – items to be taken to Cabinet/ICMDM in next four months
 Shaded area – future items/items to be confirmed








Portfolio Holder	Item for consideration	Type of decision: Key Decision  / Non Key Decision  For recommendation to Council *	To be discussed in public (PU) / To be discussed in private (PRI)	Details of Consultation (if to be undertaken)	Date reports will be available	Anticipated Cabinet/ Individual Member consideration Date	Contact Officer (name and telephone no.)	Other Committees that have considered this item
Resources – Cllr Roger Whittaker	Capital Strategy Property Strategy and Asset Management Plan	* 	PU		2 nd February, 2010	10 th February, 2010	Strategic Director – Resources 01372 474100	
Resources – Cllr Roger Whittaker	Corporate Strategic Risk Index	* 	PU		2 nd February, 2010	10 th February, 2010	Head of Finance 01372 474123	
Leader - Cllr Roy Taylor	Corporate Plan 200910 – 3 rd Quarter Monitoring	* 	PU		16 th March, 2010	24 th March, 2010	Head of Policy & Partnerships 01372 474124	All Overview and Scrutiny Committees
Social Affairs – Cllr Barbara Cowin	Report and Recommendations of the Dementia Task Group	* 	PU		16 th March, 2010	24 th March, 2010	Head of Policy & Partnerships 01372 474124	Community Affairs Overview and Scrutiny Committee
Resources – Cllr Roger Whittaker	Land Charges Fees		PU		16 th March, 2010	24 th March, 2010	Electoral Services and Land Charges Manager	
Resources – Cllr Roger Whittaker	Torrington Lodge Car Park Review		PRI		16 th March, 2010	24 th March, 2010	Head of Asset Management and Property Services 01372 474207	

Unshaded area – items to be taken to Cabinet/ICMDM in next four months









Shaded area – future items/items to be confirmed

Portfolio Holder	Item for consideration	Type of decision: Key Decision  Non Key Decision  For recommendation to Council *	To be discussed in public (PU) / To be discussed in private (PRI)	Details of Consultation (if to be undertaken)	Date reports will be available	Anticipated Cabinet/ Individual Member consideration Date	Contact Officer (name and telephone no.)	Other Committees that have considered this item
Highways and Transport – Cllr David Archer	Elmbridge Parking Management Strategy Task Group 2008/09 – Annual Report on Progress		PU			tbc	Head of Environmental Care 01372 474762	
Housing – Cllr John O'Reilly	Housing and Homelessness Strategy		PU			tbc	Head of Housing Services 01372 474640	Community Affairs Overview and Scrutiny Committee
Leisure and Culture / Resources – Cllrs Jan Fuller and Roger Whittaker	Vine Hall		PRI			tbc	Head of Asset Management and Property Services 01372 474207	
Regulatory Affairs – Cllr John Butcher	Local Development Scheme		PU			tbc	Head of Town Planning 01372 474702	
Regulatory Affairs – Cllr John Butcher	Building Control Charges Regulations		PU			tbc	Acting Head of Building Control 01372 474798	
Resources – Cllr Roger Whittaker	Walton Assets		PU			tbc	Strategic Director – Resources 01372 474100	




- Unshaded area – items to be taken to Cabinet/ICMDM in next four months
 Shaded area – future items/items to be confirmed

Portfolio Holder	Item for consideration	Type of decision: Key Decision  Non Key Decision  For recommendation to Council *	To be discussed in public (PU) / To be discussed in private (PRI)	Details of Consultation (if to be undertaken)	Date reports will be available	Anticipated Cabinet/ Individual Member consideration Date	Contact Officer (name and telephone no.)	Other Committees that have considered this item
Resources – Cllr Roger Whittaker	Lease for Premises known as The Clachan, Betts Way, Long Ditton		PRI			tbc	Head of Asset Management and Property Services 01372 474207	
Leisure and Culture – Cllr Jan Fuller	Green Spaces Strategy		PU			tbc	Head of Leisure and Cultural Services 01372 474572	
Leisure and Culture – Cllr Jan Fuller	Future of Elmbridge Museum		PRI			tbc	Head of Leisure and Cultural Services 01372 474572	
Leisure and Culture – Cllr Jan Fuller	Walton Playhouse		PU			tbc	Head of Leisure & Cultural Services 01372 474572	
Leisure and Culture – Cllr Jan Fuller	Surrey Playbuilder Grant		PU			tbc	Head of Leisure & Cultural Services 01372 474572	

- Unshaded area – items to be taken to Cabinet/ICMDM in next four months
 Shaded area – future items/items to be confirmed

Portfolio Holder	Item for consideration	Type of decision: Key Decision  / Non Key Decision  For recommendation to Council *	To be discussed in public (PU) / To be discussed in private (PRI)	Details of Consultation (if to be undertaken)	Date reports will be available	Anticipated Cabinet/ Individual Member consideration Date	Contact Officer (name and telephone no.)	Other Committees that have considered this item
Leisure and Culture – Cllr Jan Fuller	Sport and Healthy Lifestyles Strategy		PU			tbc	Head of Leisure & Cultural Services 01372 474572	
Highways and Transport – Cllr David Archer	Elmbridge Parking Management Strategy		PU			tbc	Head of Environmental Care 01372 474762	
Housing – Cllr John O'Reilly	North Surrey CBL - project/scheme approval for implementation					tbc	Head of Housing Services 01372 474640	
Housing – Cllr John O'Reilly	Report on Private Sector Stock Condition Survey					tbc	Head of Housing Services 01372 474640	
Housing – Cllr John O'Reilly	Benefits Service Plan and Anti Fraud Service Plan					tbc	Head of Housing Services 01372 474640	
Leisure and Culture – Cllr Jan Fuller	Walton Casual Lease		PRI			tbc	Head of Asset Management and Property Services 01372 474207	

- Unshaded area – items to be taken to Cabinet/ICMDM in next four months
 Shaded area – future items/items to be confirmed

Portfolio Holder	Item for consideration	Type of decision: Key Decision  Non Key Decision  For recommendation to Council *	To be discussed in public (PU) / To be discussed in private (PRI)	Details of Consultation (if to be undertaken)	Date reports will be available	Anticipated Cabinet/ Individual Member consideration Date	Contact Officer (name and telephone no.)	Other Committees that have considered this item
Highways and Transport / Leisure and Culture / Resources – Cllrs David Archer, Jan Fuller and Roger Whittaker	Walton Bridge					tbc	Head of Asset Management and Property Services 01372 474207	

- Unshaded area – items to be taken to Cabinet/ICMDM in next four months
- Shaded area – future items/items to be confirmed